

**CCT Board Meeting Jan 10, 2021 at Alliance Tax Services**

**Attendees:** Kari Wann, Dave Fine, Jeanne Evans, Vince Sutter, Denise Sutter, Lowell Hamerick (virtual), Angie Caryer, Ed Caryer, Deacon Caryer, Lynn Skelton (virtual), Bill Spencer, Megan Wright, and John Fifer.

**Start of meeting:** The meeting started at 2:00 pm at the Alliance Tax Services.

**Minutes:** Denise began to pull up the last minutes. Dave motioned to skip the minutes, Vince seconded the motion and it was carried. A number of membership dues had expired on Dec 31. Outstanding members paid their dues. Lowell and James' dues were paid remotely.

Megan Cover had previously sent her resignation due to family priorities. She indicated that she may work the 5k walk/run. Charlie Wann also turned in his resignation for personal reasons. He noted that he would assist the CCT with machining & welding as he has always done in the past. Dave Fine wishes not hold a board of directors position, and wishes to be a member at large along with DeVonn Werder & Lindsey Sutter with Jean Evans as the chair of members at large.

Angie's budget, the agenda, the potential schedule and pics of the parking lot were distributed to those in attendance.

**Treasurer report:** Angie read the long and detailed profit & loss statement. A number of questions concerning some of the costs were addressed. John motioned to approve the report, it was seconded by Deacon, and the motion was carried.

**Nominations:** Dave Fine compiled all of the candidates on voting ballots. The candidates were identified. Denise made a request to John Fifer to change from VP to president. He accepted that nomination and was verbally added to the president's position. No other changes were added. The ballots were completed and turned in for counting by Kari Wann and Dave Fine.

The outcome of the election was:

President – John Fifer

V. Pres – Ed Caryer

Treasurer – Angie Caryer

Secretary – Vince Sutter

Deacon motioned that the results be approved, was seconded by Bill Spencer and was carried by unanimously by the board.

**Finance Committee Selection:** The following members volunteered to be on the finance committee: Lowell Hamerick, Ed Caryer, Deacon Caryer, Angie Caryer, and Vince Sutter. The motion to approve this list was made by Deacon, was seconded by Bill, and was carried. There were no Board at Large positions. The open seats were defined and were filled. A motion to approve those wishing to fill open seats was made by John, was seconded by Ed, and was carried.

**2021 Calendar:** The proposed calendar was reviewed by the board. A discussion concerning the addition of an additional weekend with the Multipurpose Building being open was discussed and preliminarily approved. There will be no reindeer on the third weekend due to the cost. Angie volunteered to be the MPB Chairperson. The festival of trees chairperson was open. The Storage Building Chair was filled by

Ed and Deacon Caryer. The Carriage chair was Vince. The Boom Lift Chair was filled by Vince. The Display & Setup Chair was filled by Denise. The Thank You letters chair was filled by Angie. The Advertising chair was unfilled. The Safety & Security Chair was filled by Lowell. The Fireworks Chair was unfilled. The Reindeer Chair was unfilled. The 5k Run was preliminarily filled by Megan Cover. The Purse Bingo Chair was filled by Kari Wann. The board discussed the resumption of the Purse Bingo and agreed on the date of Oct 8 at St. Michael's Church. The licenses were discussed noting that if we purchase licenses this year and the event is not held, a refund is available.

**Sheriff Donation:** Lowell suggested that a 1k donation be made to the Sheriff's fund. This nomination was seconded by Dave, and was passed.

**Drone Donation:** Ed suggested that \$400 be donated, was seconded by Deacon and was passed.

**Parking:** Ed made a suggestion concerning the routing of traffic into the parking to and presented his idea. It was decided that a committee would form a plan and present it to the board at large. Ed and Lowell would staff that committee.

**FM Transmitter:** Vince noted that a new transmitter is needed, one that would reaching into the parking lot so patrons could receive the voice messages in between songs. Vince was tasked to research the transmitter and present his findings to the board.

**Insurance:** Lynn voiced concern about the insurance for the CCT and about traffic issues at the entrance. Denise noted that our policy includes a \$3 million policy for each event, and we have a secondary umbrella to cover the board members. This is the same policy level that is used by the Defiance Country Fair. The insurance company audits the event after each year and recommends changes should they deem them necessary. Lowell will be sent a copy for review.

**Children Buckling Area:** It was noted that some patrons were not using the assigned area to buckle up their children at the exit. Angie was tasked to create a sign directing people to the assigned area. It is hoped that the new transmitter will also provide instructions to patrons.

**Night to Shine event:** Based upon previous discussions, all correspondence related to the Night to Shine evening was read to the board. Jeanne and Dave indicated dissatisfaction with the lack of notice (via the group chat) related to this event at the CCT. Ironically, information about the potential of 100 cars attending was not communicated via the same group chat. The Night to Shine FB page and direct communication indicated 20-25 cars going, thus it was not considered to be an issue. A total of 20 cars attended. The NTS group was not as organized as they could be and that is a lesson learned for the new president and the CCT for 2021.

**Tear Down:** Happenings related to how the tear down was performed was discussed. The issue of mandatory hours worked during the CCT was also raised. The bylaws were reviewed and the content of communication with Lynn was corrected. It was noted that we need all of the board members to be involved in both setup and tear down. Fortunately, we had significant outside volunteer participation in the tear down effort this year. The only way for board members to assure that tear down process is completed in a manner that they prefer; is to actively participate in the tear down effort, on site, every week. . If you are not participating in the tear down effort, complaints about how volunteers conducted tear down will be considered with the same level of seriousness.

**Next Meeting:** The next CCT board meeting will be held on Feb 13 at 2 pm at Red Angel Pizza.

**Motion to Adjourn:** Deacon made a motion to adjourn; Dave seconded it, and the meeting ended.