

# Christmas Cruise Thru

Meeting Minutes – Thursday January 15, 2015

The organizational meeting of the Christmas Cruise Thru was held at the offices of Alliance Tax Services Thursday, January 15, 2015 at 7:00PM.

Those in attendance were:

- Denise Sutter
- Vince Sutter
- Melissa Rodman
- Burton Rodman
- Bobbi Sinn
- Dave Fine
- Charlie Wann

John Fifer was excused.

All present were introduced.

Denise reported that the state non-profit status has been received and application for federal 501(c)3 status was submitted with initial officers listed as Denise Sutter – President, Dave Fine – Vice President, Melissa Rodman – treasurer and John Fifer – secretary. The application fee of \$400 was paid out of the retained gate donations from the 2014 Cruise Thru event. It may take up to 15 months for the federal application to be approved.

Denise reported that a bank account has been established with First Federal Bank with Denise and Melissa initially listed as signers. \$1000 was retained and deposited from 2014 Cruise Thru gate donations in addition to approximately \$600 raised from wreath and raffle ticket sales.

Bobbi moved to accept the officers as submitted on the federal status application. Vince seconded the motion. Charlie suggested that we should approve bylaws before electing officers. Bobbi withdrew the motion.

Denise began reading the proposed bylaws.

Bobbi suggested we remove the word “The” from the business name in order to avoid confusion. All agreed. Denise will file a DBA as “Christmas Cruise Thru”.

Discussed the definition of members and directors. Consensus was to leave the proposed bylaws unchanged. Only directors meeting attendance requirements will have voting rights.

Dave requested a confidential discussion, after which the meeting resumed.

It was agreed that one third of directors should be elected each year for 3 year terms.

It was agreed by unanimous consent that the initial directors will be:

**For an initial 1 year term: Charlie Wann and John Fifer**

**For an initial 2 year term: Burton Rodman, Bobbi Sinn and Dave Fine**

**For an initial 3 year term: Denise Sutter, Vince Sutter and Melissa Rodman**

**It was agreed that the reelection of officers after a 3 year term shall be by majority vote as opposed to unanimous as listed in the proposed bylaws.**

**Bobbi posed the question of whether we should get Directors and Officers insurance and/or an umbrella policy. The question was also asked if we might be covered under the Fair board's policy. Denise will look into this and report at the next meeting.**

**The planned schedule for the 2015 Cruise Thru event is:**

- Nov 27 – Dec 3: drive-through only**
- Dec 4 – 6: all activities (drive-thru, multi-purpose building and carriage rides)**
- Dec 7 – 10: drive-through only**
- Dec 11 – 13: all activities**

**It was reported that the fairboard tabled a vote to approve the use of the grounds for this schedule.**

**Bobbi suggest that we return to discussion of the proposed bylaws. After further reading and discussion, Burton moved to approve the bylaws with the discussed modifications. Vince seconded the motion and it was approved by unanimous vote.**

**Having approved the bylaws, nominations were opened for officers.**

**Melissa nominated Denise for President. Dave seconded the nomination and moved to close nominations. Denise was approved as President by unanimous vote.**

**Denise nominated Dave for Vice President. Bobbi seconded the nomination and moved to close nominations. Dave was approved as Vice President by unanimous vote.**

**Dave nominated Burton for Secretary. Vince seconded the nomination and moved to close nominations. Burton was approved as Secretary by unanimous vote.**

**Denise nominated Melissa for Treasurer. Bobbi seconded the nomination and moved to close nominations. Melissa was approved as Treasurer by unanimous vote.**

**Bobbi asked if we could ask the fairboard to approve a multi-year commitment for use of the fairgrounds. It was agreed that Burton would draft a proposal to the fairboard based on the Ball Summer Fest agreement that would include the following: a 3 year agreement, the fairboard to receive 75% of gate donations, the multi-purpose building will be reserved for setup and use during the first 2 weekends of December and the fairgrounds will be available for drive-thru from the day after Thanksgiving through the second weekend of December including necessary time for setup and tear down.**

**It was agreed that the next meeting would be scheduled for a date and time to be determined in April after the 15<sup>th</sup>.**

Denise asked that minutes be distributed within 10 days.

The meeting was adjourned.

Most present then went to the fairgrounds to help remove remaining items from the multi-purpose building.